

**SEAWARD AT ATLANTIC VIEW CONDOMINIUM ASSOCIATION  
INFORMATION FOR CONTRACTOR/UNIT OWNER**

UNIT # \_\_\_\_\_ OWNER \_\_\_\_\_ Phone # \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ ADDRESS \_\_\_\_\_

PHONE # \_\_\_\_\_ SUBCONTRACTORS \_\_\_\_\_

SCOPE OF WORK \_\_\_\_\_  
\_\_\_\_\_

**RULES OF THE ASSOCIATION:**

- For any cleanup of balcony use only a shop vac or broom and dustpan.
- Bring your own cart to move material or trash, ours are not available.
- Remove all dirt, trash, etc. from premises, do not use our dumpster or trash chute.
- Contractor may unload near north garage, but vehicle must be moved to a space ASAP.
- Use only the north garage entrance and the north elevator.
- Contractors do not use the lobby entrance.
- Do not prop open the door into the lobby from the garage at any time.
- All cutting of materials must be done inside the unit or on the balcony. If on the balcony close the shutters as needed to keep debris blowing from balcony.
- Work hours are 8:00 AM to 5:00 PM, Mon-Fri. After those hours or Sat /Sun you may only do work that will not create noise that may affect neighbors.
- All walkways must remain clear, no storage of materials there.
- No material or tools shall be placed on any grass area,

**RESPONSIBILITY OF OWNER:**

- Meet the contractor at north garage door, not in lobby.
- Give this form to contractor, review with him, have him sign it.
- You are responsible for your contractor so you or your rep must be present at the beginning and end of each work day.
- You must notify Dustin the day before when the elevator must be padded. (Call 772-569-9853)
- No furniture, appliances, tools or materials may be brought through the lobby
- All entry and exit with contractor must be through the north garage.
- You must give the contractor your facilities key to allow him access into the building through the garage/lobby door. This key should be returned to you at the end of each day.
- Do not give the entry gate code or the door code to the contractor.
- If Saturday/Sunday work is involved in the project (Quiet work only permitted), you are responsible for installing and removing the padding in the north elevator.

**TILE UNDERLAYMENT MUST BE APPROVED BY BOARD BEFORE INSTALLATION.**

CONTRACTOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

OWNER SIGNATURE \_\_\_\_\_ UNIT # \_\_\_\_\_ DATE \_\_\_\_\_

SUBCONTRACTORS ? \_\_\_\_\_ DATE WORK WILL START \_\_\_\_\_

**THIS FORM SHOULD BE GIVEN TO DUSTIN WHEN FILLED OUT.**